



## SOUTH BAY F.O.R. JUNIOR SPORTS ASSOCIATION GYM USE POLICY

- F.O.R. Gym Use Policy was created to provide all F.O.R. teams participating in youth basketball the opportunity to obtain gym practice time.
- F.O.R. currently has over 90 girls and boys basketball teams. At this time F.O.R. only has permits to 8 schools or city facilities. Loss of one of these times will have a dramatic effect on practice time, as well as other F.O.R. sponsored leagues, such as Small Fry, Double Dribble, Roundball, Candy and PIE Leagues, and Volleyball Clinic.
- The non-compliance of school and/or city facility rules and regulations, or non-use of the facility can result in the F.O.R. organization losing access to the facility permanently.
- To create an equitable method for F.O.R. teams to request gym time, the F.O.R. organization has developed the following guidelines:
  1. F.O.R. teams that would like to be on the waiting list for F.O.R. Gym time may do so by submitting their request in writing to their respective Division Commissioner.
  2. Gym Assignments will be made on the following:
    - a. Length of time the F.O.R. team has been in the organization
    - b. Grade level (highest grade level to receive first priority)
    - c. Standing within the organization

***Should a F.O.R. team be granted gym time but choose not to accept that time, they will lose their priority and be moved to the bottom of the waiting list.***

3. All F.O.R. teams who receive gym time for practice under an F.O.R. permit or through the F.O.R. Organization will be covered by this policy.
  - a. Each team assigned a gym time will have that time for use during a 4-month permit period. This period will coincide with the Los Angeles Unified School District (LAUSD) youth services permit cycle.
  - b. The team will pay \$28 per hour for the use of one court in the gym. The F.O.R. organization will assume the LAUSD costs for filing of a permit (\$78 per period) and custodial fees (\$5 per day) at this time. Note: the \$28 per hour fee will be charged to all teams who receive gym time for practice under an F.O.R. permit, not just those with LAUSD gym times.
    - i. The F.O.R. Gym Coordinator will generate invoices after receiving the permits/invoices from the LAUSD. These invoices will be sent to the Parent Representative and Coach of each team using F.O.R. gym times.
    - ii. Teams will be responsible for submitting payment on a timely basis (due date will be printed on the invoice). Gym time may be revoked if payment is not received by the due date.
  - c. Teams cannot request specific dates. They must apply and will be charged for all open dates during the permit period.
  - d. Should a team not use the gym during its scheduled time, the team must contact the F.O.R. Gym Coordinator within seven (7) days of the scheduled gym time.

This advanced notice allows the Gym Coordinator ample time to find another team to fill this slot.

- i. Teams will be charged a non-use fee of \$50.00 if they do not use the gym and do not notify the F.O.R. Gym Coordinator. Any subsequent non-usage without notification may result in revocation of the team's F.O.R. gym time.
  - ii. F.O.R. teams cannot use their F.O.R. Subsidy to pay for their gym time.
  - iii. Teams may not re-assign gym times on their own. Gym time is non-transferable. The F.O.R. Gym Coordinator will attempt to find a team to fill this vacant slot.
  - iv. Gym time is not the property of F.O.R. teams but assigned by the Organization. It cannot be given/loaned to other individuals, teams, or organizations. F.O.R. is responsible for the permit and assumes all liability for the use of a gym.
  - v. Gym Use is for F.O.R. youth members only. During permitted times, non-F.O.R. members are not allowed to use the facilities.
- e. Teams that do not practice year round (i.e. do not practice during CIF high school season) may opt to not use the gym for that particular billing period.
- i. The team must notify the F.O.R. Gym Coordinator in advanced.
  - ii. The team will have priority to re-apply for that same time slot the following year.
- f. Teams may be displaced by the F.O.R. Organization for other F.O.R. programs; Small Fry, Double Dribble, Candy League, PIE League, Volleyball Clinics, F.O.R. Tournament, etc. These dates will be blacked out and the teams will not be charged for such dates.
- g. The governing body of the gym may displace teams. Refunds can only be applied when the actual cost of the gym permit falls BELOW the cost the team has paid F.O.R.
4. F.O.R. teams that have their own gym time may request F.O.R. gym time, however, upon receipt of F.O.R. gym time, the team must relinquish their non-F.O.R. gym time. Teams that are found to have more than one gym time will automatically forfeit their F.O.R. time.
5. F.O.R. teams who apply for gym/facilities on their own shall comply to the following stipulations:
- a. Use of the "F.O.R." name is strictly prohibited when applying for a permit.
  - b. No permit shall be requested under a non-existent or fictitious organization name.
  - c. Teams must inform their respective Division Commissioner of any "outside" gym/facility usage.
  - d. If the facility requires liability insurance, the team can apply for F.O.R. Gym Liability Insurance (*form is on the F.O.R. website*). Note: only apply for a copy of the F.O.R. Gym Liability Insurance if your team is using a non-F.O.R. gym (i.e. you apply for the gym/permit on your own) AND if the school/facility requests for proof of insurance.